

# Sponsored and Licensed Research Citation Guidelines

April 2023

# PEAK Matrix<sup>®</sup> Assessment Citation and Asset Use Policy



# **PEAK Matrix® Assessment**

Citation and asset use policy

PEAK Matrix® assessments provide comparative evaluations of providers, locations, and products and solutions within various market segments. Leading organizations around the globe trust these comparative assessments due to their unbiased evaluation of factors such as vision, capabilities/functionality, talent availability, market success/impact, and cost.

To protect our reputation for objectivity and the integrity of our research, we have standards for the appropriate citation of PEAK Matrix research and the use of PEAK Matrix-related assets.



All PEAK Matrix citations must be for reports published within the past 12 months and be the most current PEAK Matrix assessment in that particular

segment. Ensure to always cite the full report name and year.



Citations that negatively portray another company and/or its services or compare one

company and/or its services with another may not be used. In addition, Everest Group's PEAK Matrix assessments may not be cited in any material that negatively portrays another company and/or its services or compares one company and/or its services with another.



The Everest Group brand team must review and approve all marketing collateral, including press releases, social media posts and banners, website landing pages, etc. Please send to: <u>BrandReviews@everestgrp.com</u>

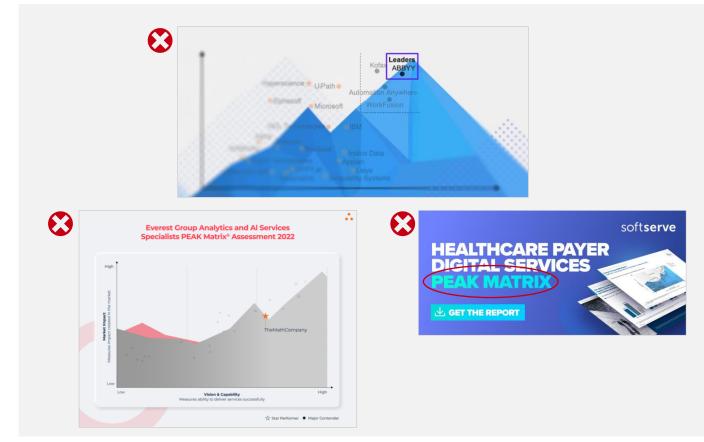
and allow up to **three working days** for the review.

Always use both words in full: PEAK Matrix<sup>®</sup> on each reference and "PEAK" in capital letters.

Ensure to add the ® trademark on the first reference of the term "PEAK Matrix".

#### **PEAK Matrix Graphic**

- Only our members and clients who license the PEAK Matrix extract may display the Everest Group PEAK Matrix graphic on their websites, in presentations, on social media, etc.
  The graphic must be displayed in its entirety, including all referenced provider companies contained in the original report, as well as Everest Group's copyright, logo, year of the report, and licensing statement
- Modifying the official PEAK Matrix graphic in any manner, including to disguise the names of other service providers, is explicitly forbidden
- Any descriptions and explanations about the PEAK Matrix, or Everest Group, must be incorporated within the main body of the press release, not as a separate paragraph
- Ensure to use the licensed version of the PEAK Matrix



## **PEAK Matrix® Assessment**

#### Referencing the category designation

The PEAK Matrix® is a comparative assessment, **not** an accumulative ranking or rating. Citations must therefore refer to the PEAK Matrix designations as positions or recognitions, not rankings.

Everest Group ranks [Company name] as a Leader in Payroll Outsourcing in its report "<u>Multi-Country Payroll Outsourcing</u> (MCPO) – Service Provider Landscape with PEAK Matrix<sup>®</sup> Assessment 2020"



#### Links Ranked a 'Major Contender' by Everest Group

Links International was ranked as a 'Major Contender' for Everest Group's Multi-Country Payroll (MCP) Solutions PEAK Matrix® Assessment 2021 in Links' first year of participation in the research.

#### Highlights from the Assessment

- 100% in-country support across Asia with no dependence on third-party partners for services
- Highly integrative technology Links' platform integrates seamlessly with clients
  existing office applications or global HCMs
- All-in-one payroll solution featuring consolidated reporting, smart payroll dashboard capabilities, and multi-country payroll, leave and benefits management
- Mobile-first approach with a modern and simple UI
  Robust and scalable payroll solution with the best-in-class HR experience for employees

Everest Group has named / positioned / recognized / acknowledged [Company name] as a Leader in Payroll Outsourcing in its report "<u>Multi-Country Payroll Outsourcing</u> (MCPO) – Service Provider Landscape with PEAK Matrix® Assessment 2020"

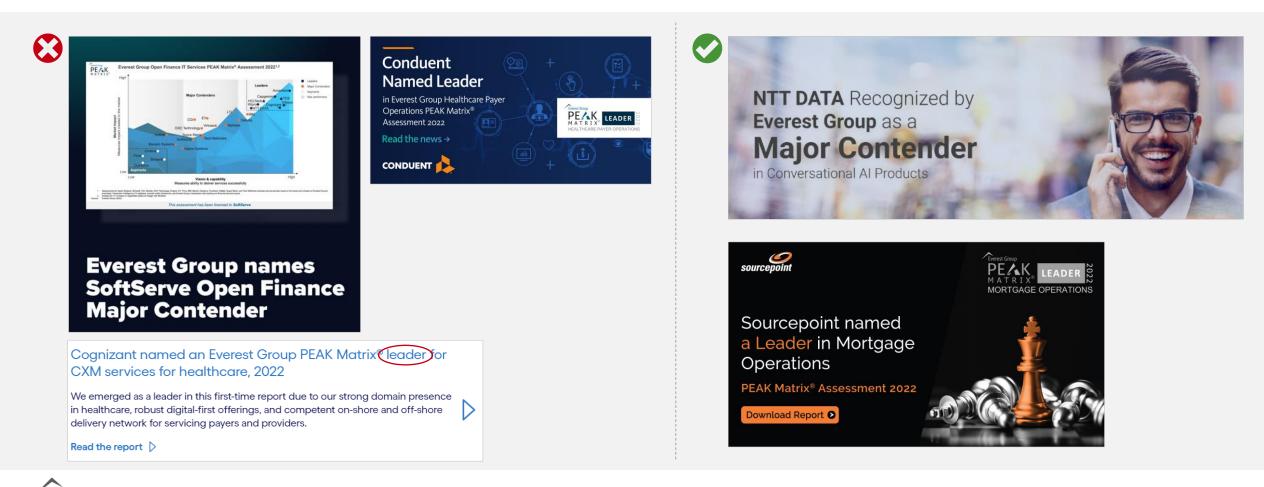


Everest Group Names Wipro a Leader in Application and Digital Services Life and Annuity Insurance PEAK Matrix<sup>®</sup> – 2023

#### **PEAK Matrix® Assessment**

#### Referencing the category designation

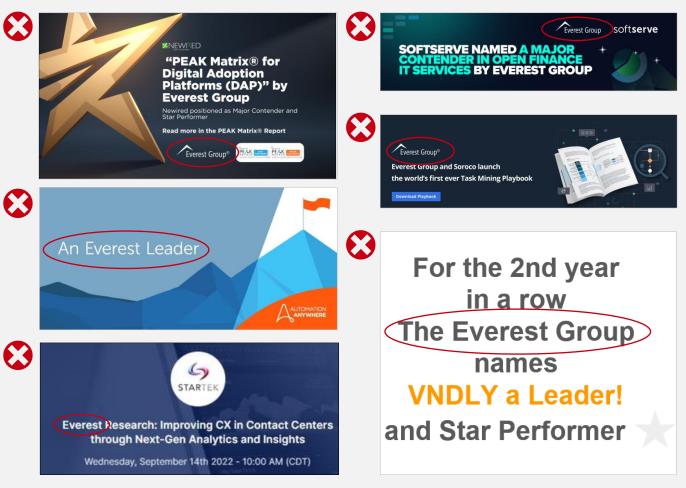
PEAK Matrix® positions must **always** be capitalized, i.e., Leader, Major Contender, Aspirant. Always use "a" ahead of the relevant PEAK Matrix designations.



# **PEAK Matrix<sup>®</sup> Assessment** Referencing Everest Group

- Be sure to reference the firm name "Everest Group" in full
- Do not use "The Everest Group" or "Everest"
- Any references to Everest Group must be incorporated within the main body of the press release, not as a separate paragraph
- Do not include an "About Everest Group" section in the press release
- Do not use Everest Group's logo on press releases or on any other promotional assets, i.e., social media banners, landing pages, etc.
- Instead, use the PEAK Matrix<sup>®</sup> badge for PEAK Matrix mentions





Sponsored and Licensed Thought Leadership Citation Guidelines



#### **Custom thought leadership** Overall principles

Everest Group is a trusted source of unbiased research and perspectives. We only participate in licensing and sponsorship with third parties that support our reputation as an unbiased source of research.

Our custom research and perspectives are understandably respected as Everest Group's IP.

As such, reference to licensed and sponsored research should accurately position it as "Everest Group research," which your organization is pleased to share with its clients.

- \*A report in collaboration with Everest Group
- "In partnership with Everest Group, [Company name] publishes"
- "We are pleased to present [offer] this Everest Group report."
- "A report by Everest Group, supported by [Company name]"



## **Sponsored thought leadership** Key principles

Everest Group's brand team must review and approve **all** marketing collateral, including assets, press releases, social media posts, website landing pages, etc. Please send to <u>brandreviews@everestgrp.com</u> and allow up to **three working days** for the review.

- Always refer to a report as Everest Group's report
- For sponsored reports, the licensed version will include the sponsor's logo and a licensing statement on the front page of the document

You must confirm and agree with Everest Group to promotional add-ons as part of the original agreement and at an additional fee. These promotional options may include:

- Wrapper: You may personalize the licensed version by adding a front and/or back page to "wrap" around the report; your team develops this content based on our specifications, and our graphics team marries it to the sponsored version of the report
- **Participation in an online event:** Analyst participation in a sponsorhosted and led online event
- Analyst blog: Author of a supporting blog
- Social media: Graphics from the report for use in social media

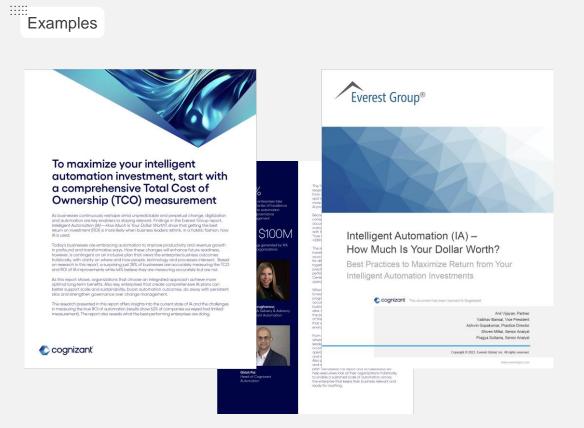


## **Sponsored thought leadership** Key principles | wrapper

A licensed report can be personalized and branded by adding pages at the beginning and an "**about us**" at the end of the document. This acts as an introduction and allows for your branding to the report.

#### Always refer to a report as Everest Group's report

- The wrapper text should NOT
  - position the report as the sponsoring company's
  - position the report as a collaboration with Everest Group
- The wrapper should not have the Everest Group logo or any Everest Group branding
- The pages should clearly be distinct from the report
- These additional pages can be included only at the beginning and/or end of the document with Everest Group's report remaining intact



#### **Sponsored thought leadership** Key principles | participation in online events

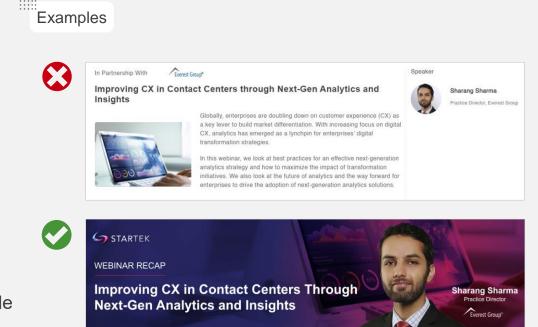
A licensed report can be personalized and branded by adding pages at the beginning and an "**about us**" at the end of the document. This acts as an introduction and allows for your branding to the report.

As part of a sponsored research report and/or licensing agreement, an analyst may present at an in-person event, on a webinar, or in a virtual roundtable to discuss report findings.

To avoid any perception of bias, **we do not co-sponsor or co-host events with providers.** As such, providers must host the events and produce all promotional materials.

Everest Group will **not promote** the event through dedicated email campaigns; however, we may support the event with some "light" marketing activity, such as listing the analyst's speaking participation on our website, in newsletters, and in social media.

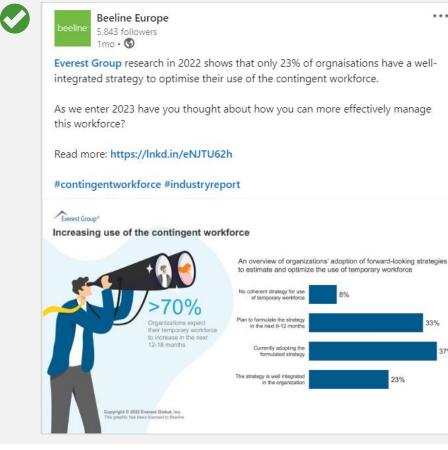
- The event must not appear as a co-branded/co-hosted event
- The Everest Group logo must **not** be displayed on any marketing assets or collateral
- Instead, you can use the logo next to the analyst speaker's photo or/and role title



#### **Sponsored thought leadership** Key principles | social media

Always ensure to the refer to the sponsored report as Everest Group's research rather than a collaborative effort







Today, CFO priorities have changed to keep up with the new challenges of a postpandemic world. What steps have CFOs undertaken to build future-ready enterprises? To find out, download the Global CFO Survey 2022 by Everest Group, supported by WNS https://bit.ly/3rFuCdy

#### #FinanceInsights #CFOSurvey #ChatterVsReality

Everest Group | Shirley Hung | Vignesh Kannan | Krishnan Raghunathan | Manish Vora | Archana Raghuram | Beadle N. | Dorin Ioanas | Nitin Pant





...



#### Stay connected

Dallas (Headquarters) info@everestgrp.com +1-214-451-3000

Bangalore india@everestgrp.com +91-80-61463500

Delhi india@everestgrp.com +91-124-496-1000

London unitedkingdom@everestgrp.com +44-207-129-1318

Toronto canada@everestgrp.com +1-647-557-3475

Website everestgrp.com

**Social Media** 

- @EverestGroupin @Everest Group
- @Everest Group
- @Everest Group

Blog everestgrp.com/blog

#### NOTICE AND DISCLAIMERS

IMPORTANT INFORMATION. PLEASE REVIEW THIS NOTICE CAREFULLY AND IN ITS ENTIRETY. THROUGH YOUR ACCESS, YOU AGREE TO EVEREST GROUP'S TERMS OF USE.

Everest Group's Terms of Use, available at www.everestgrp.com/terms-of-use/, is hereby incorporated by reference as if fully reproduced herein. Parts of these terms are pasted below for convenience; please refer to the link above for the full version of the Terms of Use.

Everest Group is not registered as an investment adviser or research analyst with the U.S. Securities and Exchange Commission, the Financial Industry Regulatory Authority (FINRA), or any state or foreign securities regulatory authority. For the avoidance of doubt, Everest Group is not providing any advice concerning securities as defined by the law or any regulatory entity or an analysis of equity securities as defined by the law or any regulatory entity.

All Everest Group Products and/or Services are for informational purposes only and are provided "as is" without any warranty of any kind. You understand and expressly agree that you assume the entire risk as to your use and any reliance upon any Product or Service. Everest Group is not a legal, tax, financial, or investment advisor, and nothing provided by Everest Group is legal, tax, financial, or investment advice. Nothing Everest Group provides is an offer to sell or a solicitation of an offer to purchase any securities or instruments from any entity. Nothing from Everest Group may be used or relied upon in evaluating the merits of any investment. Do not base any investment decisions, in whole or part, on anything provided by Everest Group.

Products and/or Services represent research opinions or viewpoints, not representations or statements of fact. Accessing, using, or receiving a grant of access to an Everest Group Product and/or Service does not constitute any recommendation by Everest Group that recipient (1) take any action or refrain from taking any action or (2) enter into a particular transaction. Nothing from Everest Group will be relied upon or interpreted as a promise or representation as to past, present, or future performance of a business or a market. The information contained in any Everest Group Product and/or Service is as of the date prepared, and Everest Group has no duty or obligation to update or revise the information or documentation. Everest Group may have obtained information that appears in its Products and/or Services from the parties mentioned therein, public sources, or third-party sources, including information related to financials, estimates, and/or forecasts. Everest Group has not audited such information and assumes no responsibility for independently verifying such information as Everest Group has relied on such information being complete and accurate in all respects. Note, companies mentioned in Products and/or Services may be customers of Everest Group or have interacted with Everest Group in some other way, including, without limitation, participating in Everest Group research activities.

